

## **Minutes of the Clark Borough meeting – August 13, 2024 6:00PM**

The meeting of Clark Borough Council was called to order by council President Jim Carucci who led in the pledge to the flag on Tuesday August 13, 2024 at 6:00 p.m. Others in attendance were Clark Eberhart, Doug Robbins, Larry McKnight, Joe Simko, Jason Engstrom, Alesha Culp, Maryjo Harakal, and Monica Simko.

Clark Eberhart made a motion to accept the July minutes as read. This motion was seconded by Jason Engstrom and passed with all present voting yes.

Jim Carucci read the Treasurer's Report for the Month of July. Doug Robbins made a motion to accept the Treasurer's Report. The motion was seconded by Alesha Culp and passed with all present voting yes.

### **Visitors:**

Chief Piccirillo is here for observation.

Sandee Winslow provided an update on the LSA grant. There is a CFA meeting set for September 17, 2024, where they will tentatively award the grants. Typically notice of award is sent after that so she will hopefully have an update by the October meeting.

### **Unfinished Business:**

Sandee Winslow is present to provide an update on the roof project. Sandee stated that she sent the notice of award to Genesis. They got all of the required documents back to her and she has sent them over to the solicitors' office for review. Once she receives his approval, she will send the notice to proceed. Joe Simko made a motion to proceed pending Attorney Madden's approval. The motion was seconded by Alesha Culp and passed with a roll call vote of Jim Carucci – Yes, Doug Robbins – Yes, Clark Eberhart – Yes, Larry McKnight – Yes, Jason Engstrom – Yes, Alesha Culp – Yes and Joe Simko – Yes.

### **New Business:**

Maryjo Harakal read an email sent from Gary Hinkson. Gary wants to schedule a meeting to discuss the sewer agreement. Maryjo will reach out to him for available dates. Clark Eberhart, Doug Robbins and Joe Simko would like to attend.

Three software proposals were presented to council for upgrading the current software being used. Vadar Systems at \$17k+ including onboarding cost, gWorks at \$5k+ \$9,200 onboarding cost and QuickBooks at 3,638 including onboarding. Joe Simko made a motion to approve the gWorks proposal with the Sewer committee paying half of the one-time onboarding fee. The motion was seconded by Jason Engstrom and passed with a roll call vote of Jim Carucci – Yes, Doug Robbins – Yes, Clark Eberhart – Yes, Larry McKnight – Yes, Jason Engstrom – Yes, Alesha Culp – Yes and Joe Simko – Yes.

The FNB Merchant Processing Service fee program was denied due to the approval of the new software which includes online bill payment options.

Doug Robbins made a motion to transfer funds from Liquid Fuels Savings to the Liquid Fuels Checking to cover bills through the end of the year, pending no unforeseen expenses. The motion was seconded by Jim Carucci and passed with a roll call vote of Jim Carucci – Yes, Doug Robbins – Yes, Clark Eberhart – Yes, Larry McKnight – Yes, Jason Engstrom – Yes, Alesha Culp – Yes and Joe Simko – Yes.

Monica Simko was asked to contact the solicitor regarding if we should implement a solar panel ordinance.

**Officials & Committees:**

**Highways:**

Doug Robbins suggested that we keep David Moyer on as summer help through September on as needed/on call.

Maryjo Harakal asked council whether they were renting the tar bucket this year. Jim Carucci suggested to sweep the roads at minimum. Clark Eberhart stated that he would talk to Jim Miller.

**Sewer:** Clark Eberhart read the Sewer bills for the month of August. Clark Eberhart made a motion to pay sewer bills as read. The motion was seconded by Joe Simko and passed with all present voting yes.

Clark Eberhart stated that there is no update on the Delinquent sewer case.

**Fire:** Joe Simko read the Fire Report for the Month of July. Joe Simko made a motion to accept the Fire report as read. The motion was seconded by Doug Robbins and passed with all present voting yes.

**Police:** Maryjo Harakal read the Police Report for the Month of July. Doug Robbins made a motion to accept the report as read. The motion was seconded by Jim Carucci and passed with all present voting yes.

Chief Piccirillo stated that the report is showing the wrong month. It shows as August, but it is July's report.

**Finance/Insurance/Personnel:**

Doug Robbins discussed the Union contract meeting. There was an agreement made on a tentative contract. The updates included updated clauses, name changes and new health rates. Doug stated that there is more to discuss on new hire wages increasing to \$3,500 a month with a 3% annual increase. Jim Millers wage is to increase to 3.5% annually. Doug proposed a \$5.00 an hour increase to become sewer eligible. Council discussed adding a 12-month probation period to pass the certification test, once passed the probationary period will drop off.

**Payment of Bills:**

Jim Carucci read the Payroll Distribution - General Fund Distribution and the State Liquid Fuels Distribution for the month of August. Doug Robbins made a motion to pay the bills as read. The motion was seconded by Alesha Culp and passed with all voting yes.

Jim Carucci made a motion to adjourn the meeting. The motion was seconded by Clark Eberhart and passed with all voting yes.

Monica Simko, Secretary/Treasurer