

## **Minutes of the Clark Borough meeting – December 7, 2021 6:00PM**

The meeting of the Clark borough council was called to order by council Vice President Doug Robbins who led in the pledge to the flag on Tuesday, December 7, 2021 at 6 PM. Others in attendance were Mayor Maryjo Harakal, Clark Eberhart, Larry McKnight, Michael Yeatts, Joe Simko, Al Harakal Attorney Tara Rodriguez and Monica Simko.

Visitors in attendance were Gregg Sanford, Cyndi Selby and Matt Moyer.

Doug Robbins made a motion to except the November Meeting minutes as written. The motion was seconded by Joe Simko and passed with all present voting yes.

Doug Robbins read the Treasurer's Report for the Month of November. Clark Eberhart made a motion to accept. The motion was seconded by Larry McKnight and passed with all present voting yes.

### **Visitors**

Matt Moyer from Franklin Insurance is present to answer any questions on the insurance proposal that he submitted. Matt reported that he works with 50 other townships/municipalities and also is able to provide insurance for the State Workers Insurance Fund as well as a lower insurance premium.

### **Unfinished Business**

Michael Yeatts made a motion to adopt and advertise the 2022 General Fund and Liquid Fuels budget as presented. The motion was seconded by Joe Simko and passed with a roll call vote of Doug Robbins – Yes, Clark Eberhart – Yes, Larry McKnight – Yes, Joe Simko – Yes and Michael Yeatts - Yes.

Michael Yeatts made a motion to adopt the 2022 Tax Millage as presented. The motion was seconded by Joe Simko and passed with a roll call vote of Doug Robbins – Yes, Clark Eberhart – Yes, Larry McKnight – Yes, Joe Simko – Yes and Michael Yeatts - Yes.

Invoices submitted by Winslow Engineering were researched by the Sewer Secretary. Both invoices were paid at the time of submission. Proof of payment has been mailed to Winslow Engineering.

Proposals were submitted from three local Engineering Firms. Wallace and Pancher, T-Squared and CW Engineering, LLC at the proposed rates. Doug Robbins made a motion to hire CW Engineering, LLC. The motion was seconded by Joe Simko and passed with a roll call vote of Doug Robbins – Yes, Clark Eberhart – Yes, Larry McKnight – Yes, Joe Simko – Yes and Michael Yeatts - Yes.

### **New Business**

Michael Yeatts made a motion to accept the 2022 meeting dates as follows: January 3, February 1, March 1, April 5, May 3, June 7, July 5, August 2, September 6, October 4, November 1 and December 6. All dates are at 6:00pm. The motion was seconded by Joe Simko and passed with all present voting yes.

Doug Robbins made a motion to modify the Social Hall Guidelines to add 'renter is responsible for all damages including damage caused by decorations and/or tape. The motion was seconded by Clark Eberhart and passed with all present voting yes.

Mercer County Joint Sewer Authority 2022 meeting dates are set for January 27, April 21, July 21 and October 20.

Council advised to table the 2022 TCC Voting Delegation resolution until more information is received.

Doug Robbins made a motion to move insurance coverage to Franklin Insurance with Amtrust/Astra for our SWIF coverage. The motion was seconded by Michael Yeatts and passed with all present voting yes.

### **Correspondence and other Communications**

The DEP denied the Borough's request for deregulation of water tested based of the potential to have more than 60 rentals in a year.

### **Committees**

Clark Eberhart read the sewer bills for the month of December. Michael Yeatts made a motion to pay the bills, as read. The motion was seconded by Larry McKnight and passed with all present voting yes.

Clark Eberhart made a motion to send an itemized letter as a second request of file submission to Winslow Engineering. The motion was seconded by Michael Yeatts and passed with all present voting yes. Attorney Rodrigues stated that Attorney Madden offered to review the letter before we send it.

Clark Eberhart announced to council that the Stormwater project on Parkview has been completed by building a concrete form that forces the water into the catch basin.

Maryjo Harakal read the Fire Report for the month of November. Clark Eberhart made a motion to accept the fire report as read. The motion was seconded by Doug Robbins and passed with all voting yes.

Gregg Sanford thanked council for allowing him to have a food truck on the property for the Turkey Shoots.

Gregg Sanford asked council if he could place a sign on the building stating that vehicles will be towed at owner's expense. Attorney Rodrigues advised that legally we can do that. Doug Robbins made a motion to enact the sign to be put in place. The motion was seconded by Michael Yeatts and passed with all present voting yes.

Cyndi Selby submitted an invoice on December 7<sup>th</sup> requesting payment for repairs to the tanker to pass inspection in the amount of \$3,938.53. Clark Eberhart made a motion to pay the CVFD the remaining amount that was budgeted to them for 2021 in the amount of \$3,238.51.

Al Harakal stated that there is nothing to report on the Penn Power water tank project since he hasn't heard from them since October 27. Doug Robbins mentioned construction at a residence on Milton Street to which Al had not issued a permit for.

Mayor Maryjo Harakal read Police Report for October. Doug Robbins made a motion to accept the report as read. The motion was seconded by Larry McKnight and passed with all present voting yes.

Doug Robbins stated that he has completed replacing the LED lights in the office and kitchen. Clark Eberhart thanked Doug for his time and work to complete this project.

Michael Yeatts reported that he is unable to attend the December COG meeting and asked if Maryjo Harakal could go in his place. Maryjo Harakal stated that if she can attend she would be a few minutes late.

### **Payment of Bills**

Doug Robbins read payroll and monthly bills for distribution for December. Michael Yeatts made a motion to pay bills as amended, to include the bills not received yet. The motion was seconded by Joe Simko and passed with all present voting yes.

### **Adjournment**

Michael Yeatts made a motion to adjourn the meeting which was seconded by Joe Simko.

Monica Simko, Secretary