

CLARK BOROUGH
June 2, 2020 - 6:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
READING OF MINUTES
TREASURER'S REPORT
VISITORS

UNFINISHED BUSINESS

North Star Marina – Finalize decision

NEW BUSINESS

QUESTIONS FOR ATTORNEY MADDEN

CORRESPONDENCE AND OTHER COMMUNICATIONS

OFFICIALS AND COMMITTEES

Sewer Committee
Boroughs Association & Council of Governments
Building, Park & Recreation
Code Enforcement/ Zoning Officer
Collector of Taxes
Finance, Insurance, Pension, Personnel
Fire
Highways
Mercer County Joint Sewer Agency
Police
Planning (Local and Regional)
Storm Water
Zoning (Local and Regional)
Mayor
President of Council

PAYMENT OF BILLS

ADJOURNMENT

May 5, 2020

The meeting of Clark Borough Council was called to order by Council President Jim Carucci, who led in the pledge to the flag on Tuesday May 5, 2020 at 6:00 p.m. Others in attendance were James Carucci, Clark Eberhart, Cameron McConahy, Henry Frei, Doug Robbins, Al Harakal and Monica Simko.

Visitors in attendance: Jason and Kelly Slemmer, Ed and Sandee Winslow

Jim Carucci made a motion to accept the April minutes as written. The motion was seconded by Doug Robbins and passed with all voting yes.

Jim Carucci read the Treasurer's Report for the Month of April. Clark Eberhart made a motion to accept the Treasurer's Report. This motion was seconded by Cameron McConahy and passed with all present voting yes.

Clark Eberhart read the sewer bills for the month of May. Clark Borough is to pay \$1,486.57 with \$431.23 paid from South Pymatuning Township. Clark Eberhart made a motion to pay the sewer bills as read; this motion was seconded by Cameron McConahy and passed with all present voting yes.

Cameron McConahy read the Fire Report for the month of March and April. The Clark Volunteer Fire Department responded to two calls in March and four calls in April with one call listed for May on the April Monthly report. Doug Robbins made a motion to accept the Fire report as read. The motion was seconded by Jim Carucci and passed with all present voting yes.

Maryjo Harakal read the Police Report for the month of March. The Hermitage Police Department conducted 44 hours of patrol and answered 9 calls for service in the Borough of Clark. Cameron McConahy made a motion to accept the report as read. The motion was seconded by Henry Frei and passed with all present voting yes.

Unfinished Business:

Maryjo Harakal stated that she had a conversation with Doug Thompson regarding joining the Agility Program. The Agility program will allow our Road Foreman to mow the triangle at Route 258 and 18 in Clark in return for various different services from Penn Dot. Doug Robbins asked if this needed to be signed tonight. Per Attorney Madden, voting on and signing the resolution would satisfy any liability concerns on the Borough. Doug Robbins made a motion to join and adopt the Resolution for the Agility Program. The motion was seconded by Clark Eberhart and passed with a roll call vote of Jim Carucci – Yes; Clark Eberhart – Yes; Doug Robbins – Yes; Cameron McConahy – Yes; Henry Frei – Yes.

Henry Frei made a motion to table the decision to grant the Easement of the roadway to Bright Star Marina until Attorney Madden reviews the easement. The motion was

seconded by Doug Robbins and passed with a roll call vote of Jim Carucci – Yes; Clark Eberhart – Yes; Doug Robbins – Yes; Cameron McConahy – Yes; Henry Frei – Yes.

New business:

Maryjo Harakal read the Senate Bill 841 that addresses discounts and penalties on payments of Real Estate Taxes in 2020 due to Covid-19. The bill states that for the 2020 year, Real Estate Taxes can still be paid early without a penalty, extending the existing discount rate to not later than August 31, 2020 and late payment penalties to be waived if the tax is paid in full by December 31, 2020. Lori McKnight had stated that this only affects the Borough by approximately \$100.00. Doug Robbins made a motion to accept Senate Bill 841 as written. The motion was seconded by Henry Frei and passed with a roll call vote Jim Carucci – Yes; Clark Eberhart – Yes; Doug Robbins – Yes; Cameron McConahy – Yes; Henry Frei – Yes.

Maryjo Harakal announced that Jim Millers computer stopped working and requested a motion to purchase a new PC for the Office Secretary. Maryjo Harakal stated that Liquid Fuels will cover the cost of a new PC up to \$1,000.00. Doug Robbins made a motion to purchase a new PC for the Office Secretary. The motion was seconded by Jim Carucci and passed with a roll call vote Jim Carucci – Yes; Clark Eberhart – Yes; Doug Robbins – Yes; Cameron McConahy – Yes; Henry Frei – Yes.

Doug Robbins made a motion to allow Monica Simko to make online transfers of funds when necessary, with a letter stating what the transfer is for. The motion was seconded by Jim Carucci and passed with a roll call vote Jim Carucci – Yes; Clark Eberhart – Yes; Doug Robbins – Yes; Cameron McConahy – Yes; Henry Frei – Yes.

Committees:

Cameron McConahy stated that Clark residents, Valerie Dottle had approached him about getting her septic tank pumped. She had stated that she had requested service a month or so ago and hasn't heard anything about it yet. Cameron McConahy asked if they were on the schedule for Homer Sanitary. Henry Frei also asked if his was done when he requested it last year. Monica Simko advised that she would check with Jim Miller to see if he can get Homer Sanitary out to pump soon.

Henry Frei made a motion to re-open Henderson Park, excluding the Basketball court and Pavilions, effective May 8. The motion was seconded by Doug Robbins and passed with a roll call vote Jim Carucci – Yes; Clark Eberhart – Yes; Doug Robbins – Yes; Cameron McConahy – Yes; Henry Frei – Yes.

Al Harakal stated that he received 3 building permits for April and May. Cameron McConahy for a privacy fence; Dave Cilas for a detached garage; and Monica Simko for a deck.

Clark Eberhart stated that he attended the Joint Seal Coat meeting. Frank Martuccio's won the bid at \$0.986 per square yard, and that the Borough is contractually obligated to participate.

Doug Robbins stated that Winslow Engineering is getting ready to move forward on the paving project bid packet. Maryjo Harakal announced that she had spoken to Sandee Winslow prior to the meeting and that due to the current situation; we are to only communicate with Sandee or Chris Winslow. They will be handling anything the Borough requests going forward.

LAKESIDE ACRES EVENT CENTER DISCUSSION:

Clark Eberhart began discussion by reading the amended ordinance I-1988 emphasizing that Lakeside acres is absolutely required to tap into the sewer lines. Sandee Winslow stated that she had spoken to Kaylyn Boca, the Slemmer's Attorney, who stated that the restroom trailers can be used as DEP approves them as long as the trailers are hooked up to the sewer lines. They don't have to go from the building to the public sewer; can pull the portable trailers in to connect to the sewer line.

Jason Slemmer stated that the use of the trailers will only be temporary and that they plan to have a separate wet building and park the trailer near the building. Maryjo Harakal asked how temporary will this be and can he provide a time frame of completion and where will the new building be? Jason Slemmer answered that he is hoping for a 2021 completion date and the addition will be off the Northside of the Patio-not far from the pump station.

Ed Winslow asked if the Slemmer's have checked on how much their bill is. With the flows you presented, you want to keep your numbers as low as possible. Sandee Winslow stated that the bill will be representative on how much it is used.

Ed Winslow asked how many Fixtures, there are requirements on a minimum of which shows as water closets, two male; two female, lav one male; one female, one drinking fountain and one accessible drinking fountain. Jason Slemmer answered yes that it is on the approval and blueprints. Mr. Winslow states that you should have contacted the Borough first to tie up loose ends. Mr. Winslow asked if they have contacted the Fire department. Jason Slemmer advised that there is a fire alarm. Mr. Slemmer stated again that Jeff Richardson walked him through everything; he did everything he told him to do to get the occupancy permit. Mr. Winslow stated that Richardson had nothing to do with the fire or police or sewage permit.

Cameron McConahy asked where the water is coming from to which Jason Slemmer answered that the trailers come with water tanks. Jason Slemmer answered that the company that provides the trailers come with the water.

Sandee Winslow stated that there were two questions Kaylyn needs answered. Where is the connection point to run line and is there an agreement that the parties need to enter into for that connection or would that just be the tap in fee.

Clark Eberhart stated that the Borough backs up the line from main line to septic tank and the line from the tank to house is the owner's responsibility. The same applies to the Hall

to the manhole. Mr. Winslow asked whose land are they crossing to which Clark Eberhart stated part of it is the Army Corp's land to get to the manhole. Mr. Slemmer advised that the manhole is on the Army Corps property. Ed Winslow stated that an easement would be required and the Borough is required to be notified.

Jason Slemmer asked if they could tie in from the residence. Sandee Winslow stated no, they cannot tie in to the residential line because you cannot have two connections on one line. Clark Eberhart advised that the line wouldn't be able to handle that amount. Clark advised that they could only go under the street if there were enough fall.

Sandee Winslow advised that the sewer module, that has been submitted, needs to be revised removing the retaining tank section because they are not using the retaining tanks. Once that is done, Clark Sewer Authority will have to sign off stating the capacity in the line, South Pymatuning must then sign. Hermitage has already signed off. Once they have received all of those signatures, then the borough will need to sign off on the Sewer Plan module for the Collection and Treatment Conveyance and submit to DEP. Doug Robbins asked who prepares that document. Sandee replied that Kaylyn is the one who sent the module, but it needs revised, and then get the other municipalities to sign off first.

Sandee Winslow advised that holdings tanks are NOT approved to be used; DEP has approved Restroom Trailers that must be hooked up to the sewer. Holding Tanks are not permitted.

Jason Slemmer asked what the next step is. Clark Eberhart responded to determine where the manhole is going to be and that he would come down to help establish the best direction to go. Jason Slemmer advised that the line off Route 258 is on the South side.

Sandee Winslow addressed the Slemmer's telling them that Stormwater Management needs to be submitted through the Borough, not Richardson's. Also O&M Agreement needs signed and sent to the Courthouse with a Land Development Plan.

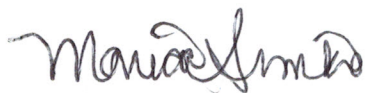
Sandee Winslow also stated that there is more than an acre disturbance that they will need something from the Conservation District. Jason Slemmer advised that there is not an acreage disturbance; the measurement is 3,500 square feet or 48x72 including the driveway. Sandee also advised that building and site plans should be on file, a Highway Occupancy permit should be on file at the Borough office.

Jim Carucci advised that bathrooms were included in the original future assembly plans when they got the variance.

Clark Eberhart ended the discussion by stating that we want Lakeside Acres to succeed and are willing to help get this issue resolved. Kelly Slemmer agreed by stating that somewhere they got misdirected and thought they were doing the right thing.

Jim Carucci read the Payroll Distribution - General Fund Distribution and the State Liquid Fuels Distribution for the month of May. Doug Robbins made a motion to pay the bills as read. The motion was seconded by Henry Frei and passed with all voting yes.

Jim Carucci made a motion to adjourn the meeting. The motion was seconded by Cameron McConahy with all present voting yes.



Monica M. Simko - Secretary/Treasurer

