

CLARK BOROUGH
February 4, 2020 - 6:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
READING OF MINUTES
TREASURER'S REPORT
VISITORS

UNFINISHED BUSINESS

NEW BUSINESS

QUESTIONS FOR ATTORNEY MADDEN

CORRESPONDENCE AND OTHER COMMUNICATIONS

OFFICIALS AND COMMITTEES

Sewer Committee
Boroughs Association
Council of Governments
Building, Park & Recreation
Code Enforcement/ Zoning Officer
Collector of Taxes
Finance, Insurance, Pension, Personnel
Fire
Highways
Mercer County Joint Sewer Agency
Police
Planning (Local and Regional)
Recycling
Storm Water
Zoning (Local and Regional)
Mayor
President of Council

PAYMENT OF BILLS

ADJOURNMENT

January 6, 2020

The reorganization meeting of Clark Borough Council was called to order by Mayor Maryjo Harakal who led in the pledge to the flag on Monday January 6, 2020 at 6:00 p.m. Others attending were James Carucci, Clark Eberhart, Jim Miller, Doug Robbins, Cameron McConahy, Michael Yeatts, Monica Simko.

Mayor Harakal administered the Oath of Office to newly elected council persons Cameron McConahy, Clark Eberhart and Michael Yeatts on December 10, 2019.

Clark Eberhart made a motion to nominate Doug Robbins for the open two-year term council seat. The motion was seconded by Jim Carucci and passed with a roll call vote taken: Carucci – yes, Eberhart – yes, McConahy – yes, Yeatts – yes.

Mayor Harakal asked for nominations for President of Council. Clark Eberhart nominated Jim Carucci. The motion was seconded by Cameron McConahy. Nominations were closed and roll call vote was taken: Carucci – yes, Eberhart – yes, Robbins – yes, McConahy – yes, Yeatts – yes.

Mayor Harakal turned the meeting over to President Carucci at this time.

Nominations for Vice President of Council were received at this time. Jim Carucci nominated Doug Robbins. The motion was seconded by Clark Eberhart. Nominations were closed and roll call vote was taken: Carucci – yes, Eberhart – yes, Robbins – yes, McConahy – yes, Yeatts – yes.

Jim Carucci made a motion to appoint Monica Simko Secretary/Treasurer. This motion was seconded by Doug Robbins. Roll call vote was taken: Carucci – yes, Eberhart – yes, Robbins – yes, McConahy – yes, Yeatts – yes.

Clark Eberhart made a motion to appoint Attorney William Madden the Solicitor. This motion was seconded by Doug Robbins. Roll call vote was taken: Carucci – yes, Eberhart – yes, Robbins – yes, McConahy – yes. One opposing vote, Yeatts – no. Michael Yeatts made a motion to appoint Andrew Acker. Council advised Yeatts that he will need an RFP before a vote can be taken to change the solicitor.

Jim Carucci made a motion to appoint Maher Duessel as the Auditors. This motion was seconded by Cameron McConahy. Roll call vote was taken with all present voting yes.

Doug Robbins made a motion to appoint First National as the Depository Bank with signatures changed as stated. James Carucci seconded this motion. Roll call vote was taken with all present voting yes.

Clark Eberhart made a motion to appoint Edward Winslow of Winslow's Engineering as the Engineer. This motion was seconded by Jim Carucci. Roll call vote was taken with all present voting yes.

Jim Carucci made a motion to appoint Reinhardt's for Insurance. This motion was seconded by Doug Robbins. Roll call vote was taken with all present voting yes.

Clark Eberhart made a motion to appoint Al Harakal as the Code Enforcement/Zoning Officer. This motion was seconded by Doug Robbins. Roll call vote was taken with all present voting yes.

Doug Robbins made a motion to appoint Russ Shaffer to the Planning Commission. This motion was seconded by Jim Carucci. Roll call vote was taken with all present voting yes.

Jim Carucci made a motion to appoint Monica Simko as the Informational (Right to Know) Officer. This motion was seconded by Clark Eberhart. Roll call vote was taken with all present voting yes.

Jim Carucci made a motion to appoint Michael Yeatts as Vacancy Board Chairman. This motion was seconded by Doug Robbins. Roll call vote was taken with all present voting yes.

Jim Carucci made a motion to appoint Berkheimer's as Wage Tax Receivers. This motion was seconded by Doug Robbins. Roll call vote was taken with all present voting yes.

Doug Robbins made a motion to appoint James Carucci representative to Mercer County Joint Sewer Agency. This was seconded by Clark Eberhart with Michael Yeatts as an alternate. Roll call vote was taken with all present voting yes.

Doug Robbins made a motion to appoint Lisa Kuncio to a three-year term to the Zoning hearing Board. This motion was seconded by Jim Carucci. Roll call vote was taken with all present voting yes.

Mercer County Boroughs Association Winter Meeting will be held Thursday, January 23 at 6:00 p.m. at Tara – A Country Inn. Reservations are due January 17, 2020.

Clark Eberhart made a motion that all Council members and the Mayor be invited to attend the Mercer County Boroughs Association dinner meeting at no charge. In addition to council, Mayor Maryjo Harakal wants to extend the invitation to the Secretary and Road Foreman. This motion was seconded by James Carruci and passed.

Jim Carucci made a motion to accept December 10, 2019 minutes as written. This motion was seconded by Doug Robbins and passed.

Clark Eberhart made a motion to accept Treasurer's Report. This motion was seconded by Cameron McConahy and passed.

Jim Carucci made a motion to approve Maher Duessel to conduct the audit for the Borough of Clark financial statements for the year 2019. This motion was seconded by Clark Eberhart and passed.

Clark Eberhart made a motion to pay sewer bills as read. This motion was seconded by Doug Robbins. Roll call vote was taken with all present voting yes.

Thank you notes were received from Barbara Dunlap for the retirement dinner/cake/gift and Lori McKnight for gift cards.

Cameron McConahy read the Fire Report for the month of December 2019. The Clark Volunteer Fire Department responded to 2 calls. Cameron McConahy made a motion to accept the Fire report as read. The motion was seconded by Jim Carucci and passed with all present voting yes.

Maryjo Harakal read the Police Report for the month of November 2019. The Hermitage Police Department conducted 43 hours of patrol and answered 9 calls for service in the Borough of Clark. Doug Robbins made a motion to accept the report as read. The motion was seconded by Jim Carucci and passed with all present voting yes.

Doug made a motion to start charging CVFD for Hall usage again in the amount of \$40.00 per function to ensure that the hall is cleaned for rentals. This motion is due to the hall needed cleaned unexpectedly after the CVFD Christmas Party.

Michael Yeatts made a motion to wait on charging the CVFD until after the newly appointed liaison talks with the fire department first. The motion was seconded by Clark Eberhart and passed.

Clark Eberhart made a motion allowing Russ Shaffer to participate in the MCRCOG Bid Tabulations. This motion was seconded by Doug Robbins and passed.

Maryjo Harakal announced that a new edition of the Borough Code has been published and copies are available for \$12.00 each.

Doug Robbins made a motion to purchase the newly updated Borough Code Book. Michael Yeatts requested a copy and will pay for his copy. The motion was seconded by Clark Eberhart.

Maryjo Harakal announced that the W-4 form has changed for 2020 and can be provided to anyone interested in reviewing their deductions.

Maryjo Harakal announced that the bidding thresholds have changed in 2020 to be as follows: purchases and contracts below \$11,300.00 require NO formal bidding or written/telephonic quotations; purchases and contracts between \$11,300.00 and \$21,000.00 require three written/telephonic quotations; and purchases and contracts over \$21,000.00 require formal bidding.

Wendy Nickerson of the Mercer County Boroughs Association stated that the new Affidavit of Residency is required every time someone is elected as a new official or re-elected. Copies are to be retained on file for 6 years.

Doug Robbins stated that the heater in the back-garage bay wasn't working properly and should be looked at.

The 2020 meeting schedule for the Mercer County Council of Governments will be as follows: January 15, March 18, April 15, May 20, September 16 and November 18. MCRCOG is requesting that we appoint an elected representative to attend the meetings. Michael Yeatts agreed to be the representative with Maryjo Harakal as an alternate.

The 2020 meeting schedule for the Mercer County Regional Planning Commission will be as follows: January 28, February 25, March 24, April 28, May 26, September 22, October 27, November 24 and December 1. MCRCOG is requesting that we appoint an elected representative to attend the meetings. Clark Eberhart made a motion to appoint Maryjo Harakal as representative of Clark Borough to attend the meetings with Doug Robbins as an Alternate Representative. The motion was seconded by Jim Carucci and passed.

The 2020 meeting schedule for the Mercer County Metropolitan Planning Organization (MPO) will be as follows: January 14, April 14, July 14 and November 20. MCRCOG is requesting that we appoint an elected representative to attend the meetings. Doug Robbins made a motion to appoint Maryjo Harakal as representative of Clark Borough to attend the meetings with Russ Shaffer as an Alternate Representative. The motion was seconded by Cameron McConahy and passed.

The next meeting for the Mercer County Joint Sewage Agency will be January 23, 2020 as reported by Melissa Oakes.

Maryjo Harakal discussed the bid proposals for the new garbage contract between Waste Management and Tri-County. Cameron McConahy made a motion to talk to Attorney Madden and accept Tri-County's bid with the guidance of the solicitor as to what is legally protected. A motion was made to accept Tri-County with recycling. The motion was seconded by Michael Yeatts with a roll call vote as follows: Carucci – abstains as he does not utilize the service, Eberhart – no, Robbins – no, McConahy – yes, Yeatts – yes. A tiebreaker vote was provided by Mayor Maryjo Harakal – yes. The bid was awarded to Tri-County with recycling included in the bid.

Officials were appointed to the following Borough Committees as follows:

Sewer Committee: Clark Eberhart and Monica Simko

Boroughs Association: Michael Yeatts, Cameron McConahy and Jim Carucci

Council of Governments: Michael Yeatts, Cameron McConahy and Jim Carucci

Buildings/Park/Recreation: Doug Robbins, Clark Eberhart and Jim Carucci

Code Enforcement/Zoning Officer: Al Harakal

Collector of Taxes: Lori McKnight

Finance/Insurance/Pension/Personnel: Patti LaRocca, Cameron McConahy,
Mayor and Council

Fire: Cameron McConahy, Patti LaRocca and Doug Robbins

Highways: Russ Shaffer, Clark Eberhart and Doug Robbins

Mercer County Joint Sewage Agency: Jim Carucci and Michael Yeatts

Police: Mayor, Russ Shaffer and Jim Carucci

Planning (Local & Regional): Doug Robbins, Clyde Moffett and Phyliss Patterson

Storm Water: Clark Eberhart, Cameron McConahy and Russ Shaffer

Zoning (Local & Regional): Al Harakal, Jim Carucci and Russ Shaffer

Mayor: Maryjo Harakal

President of Council: Jim Carucci

Jim Carucci read the Payroll Distribution - General Fund Distribution and the State Liquid Fuels Distribution for the month of January 2020. Doug Robbins made a motion to pay the bills as read. The motion was seconded by Clark Eberhart and passed with all voting yes.

Jim Carucci made a motion to adjourn. Motion was seconded by Michael Yeatts and passed.

Monica Simko, Secretary/Treasurer

