

CLARK BOROUGH
June 4, 2019 - 6:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
READING OF MINUTES
TREASURER'S REPORT
VISITORS

UNFINISHED BUSINESS

ADP Payroll Quote vs. Quickbooks Cloud
Auditors Change recommendations

NEW BUSINESS

Trees blocking park camera
Additional camera on back of garage

QUESTIONS FOR ATTORNEY MADDEN

CORRESPONDENCE AND OTHER COMMUNICATIONS

Penn Dot will be inspecting equipment/updating program on the Rt 18 light

OFFICIALS AND COMMITTEES

Sewer Committee
Boroughs Association and Council of Governments
Building, Park & Recreation
Code Enforcement/ Zoning Officer
Collector of Taxes
Finance, Insurance, Pension, Personnel
Fire
Highways
Mercer County Joint Sewer Agency
Police
Planning (Local and Regional)
Recycling
Storm Water
Zoning (Local and Regional)
Mayor
President of Council

PAYMENT OF BILLS

ADJOURNMENT

June 4, 2019

The meeting of Clark Borough Council was called to order by Council President, Jim Carucci, who led in the pledge of allegiance to the flag on Tuesday, May 7, 2019 at 6:00 p.m. Others in attendance were Maryjo Harakal, Clark Eberhart, Doug Robbins, Donna Lapikas, Patti LaRocca, Russell Shaffer, Al Harakal, Barbara Dunlap, Attorney William Madden, Art Hatton and Monica Simko.

Visitors in attendance: Mary Hatton, Gregg Sanford, Michael Yeatts, Brian and Lisa Rogers, Jim and Joanna Scott, Cindy Wetzal and Lonnie Schultz.

Doug Robbins made a motion to accept the April 2019 minutes as written. The motion was seconded by Clark Eberhart and passed with all voting yes.

Jim Carucci read the Treasurer's Report for the Month of April 2019. Patti LaRocca made a motion to accept the Treasurer's Report. This motion was seconded by Donna Lapikas and passed with all present voting yes.

Clark Eberhart read the sewer bills for the month of April 2019. Clark Borough to pay \$32,787.19 with \$470.90 paid from South Py. Clark stated that he is alarmed the South Py isn't interested in TV'ing their lines to see where their leaks are that are raising the bills. Clark Eberhart was concerned that we are paying extra for their excess flow. Barb Dunlap advised that the Chapter 94 report is completed. Russ Shaffer made a motion to pay the sewer bills as read; this motion was seconded by Patti LaRocca and passed with all present voting yes.

Clark Eberhart read the Sewer Delinquency reports. There are 13 Liens filed that accrue a 5% penalty every quarter. Delinquency's total \$50,024.90 with \$5,274.00 between 2 commercial accounts as of 3/31/19

Donna Lapikas read the Fire Report for the month of May 2019. The Clark Volunteer Fire Department responded to four (4) four calls. Jim Carucci made a motion to accept the fire report as read. Doug Robbins seconded the motion and passed with all present voting yes.

Mayor Maryjo Harakal Police Report for the month of March and April 2019. For the month of March 2019, Hermitage Police conducted 40 hours of patrol, responding to (4) four calls for service in the Borough of Clark during the month. Jim Carucci made a motion to accept the police report. Russ Shaffer seconded the motion and the motion passed with all present voting yes. For the month of April 2019, Hermitage Police conducted 36.5 hours of patrol and an additional 3.5 hours of Traffic enforcement patrol or incident investigation time. Additionally, HPD answered (12) twelve calls for service in the Borough of Clark during the month. Jim Carucci made a motion to accept the

police report. Donna Lapikas seconded the motion and the motion passed with all present voting yes.

Visitors Brian and Lisa Rogers requested a copy of the Stormwater Management Ordinance. Maryjo Harakal advised Monica Simko to get him a copy. Also, advised Mr. Rogers to contact Cameron McConahy with any Stormwater issues/questions.

Visitor Jim Scott requested answers regarding Dr. Joseph's property. Jim Scott asked council what we are planning to do if Dr. Joseph refuses to correct the violations. Mr. Scott also made a complaint about items sitting in the buffer zone of their properties. Maryjo Harakal stated that Al Harakal, Zoning Officer, sent a letter to Mr. Joseph regarding the violations and he has so many days to comply. Doug Robbins stated that we will do whatever our legal counsel advises us to do. Legal Counsel, Mr. Bill Madden advised that assuming violations continue residents would have to file a complaint with the District Magistrate to enforce fines on a daily basis. Council stated to Mr. Scott that our hands are tied at this point.

Visitor Cindy Wetzel is present regarding the Dr. Joseph property violations as well. Mrs. Wetzel added her concerns of possible leaking fluids and how is this going to affect her property value.

Visitor Michael Yeatts stated that he is new to Clark, had just moved into the apartment building on Milton and had been wanting to attend some meetings.

Visitor Gregg Sanford advised that the game dinner went really well and the CVFD is hoping to do it again.

Russ Shaffer addressed the visitors thanking them for coming, apologized that the process is taking so long and promised that we are trying to remedy the issues they presented.

Monica Simko received a quote from ADP Payroll as an option of utilizing them for payroll and taxes, monthly/quarterly and annually. The quote came in at \$141.43 per month, which totals approximately \$2900.00 per year. Council agreed that this is too much to spend right now. Donna Lapikas mentioned looking into Quick books Cloud.

Maryjo Harakal stated that the pilot light keeps going out on the stove in the kitchen. Maryjo Harakal asked if there were anything we could do to prevent this continuing since it fills the hall with a gas odor. Maryjo Harakal presented an option of possibly building a pony wall between the back door and the stove. Lisa Rogers provided a contact, if needed-, to maintenance the stove of Craig's Appliance, 724-866-3561. Clark Eberhart advised that will- look at it and revisit the issue at a later date.

Maryjo Harakal presented the final audit from Maher Duessel and advised that it needs voted on and passed. After council reviewed the audit, Doug Robbins recommended that

we should at least look into some of the recommendations from the auditor and find a way to comply. Clark Eberhart made a motion to pass the audit. The motion was seconded by Russ Shaffer and all present voting yes.

Maryjo Harakal presented the International Property Maintenance Code to council and requested that this is considered for adoption. Patti LaRocca asked what it covers, what it is for. Attorney Madden recommends that the borough adopts the code. Al Harakal states that the code covers everything down to how big holes in screens can be to how hot to keep your heat. Al Harakal presented the advantage of the code is that if there is ever a legal matter, there aren't any loopholes. Maryjo Harakal stated that Sharpsville has adopted this code. Brian Rogers asked if some people are grandfathered in-and once it's adopted, would it apply going forward. Maryjo Harakal advised that it is editable. Doug Robbins advised that he wants to read it before he approves adopting the code.

Attorney Madden was dismissed with no further questions.

Maryjo Harakal advised that Jim Miller needs to take the Sacramento class and stated that the cost to do so is, \$160.00. Maryjo also advised that Jim Miller is to take a Math tune-up class for the cost of \$95.00. Clark Eberhart made a motion to purchase both classes. The motion was seconded by Jim Carucci with all present voting yes.

Doug Robbins stated that he is getting a quote from Carine's for LED Lights for the Social Hall and Municipal office. Clark Eberhart advised that the Reynolds VFW saved \$600.00 or more a month on electricity once they switched over to LED lighting. Doug Robbins stated that Winslow will have an answer on the sidewalks soon.

Maryjo Harakal read a letter from Cindy Selby requesting a check in the amount of \$4,952.00 for payment for the CVFD Insurance. Clark Eberhart made a motion to approve the check. The motion was seconded by Jim Carucci with all present voting yes.

Donna Lapikas read a letter from Bill Jones requesting access to the municipal park for his archery program to practice on Wednesdays from 6:00pm to 8:00pm. All present council vote yes.

Russ Shaffer stated that Woodlawn road between Nora and Winner road is bad and with council's permission, he would like to have Martuccio's come look at it. Council approves and advised to get quotes on road repair.

Patti LaRocca announced that she will leave a flyer she received, 2018 Survey of Small Town Municipal Officials, in the office if anyone wanted to read it.

Maryjo Harakal read a thank you card from Joe Simko for sending flowers to his father's funeral.

Maryjo Harakal advised that Lonnie Schultz requested to do community work for the borough to obtain 40-50 hours of community service time he needs to fill. Maryjo stated

that he could mow the ditches, weed flowerbeds or any other small jobs around the property. Russ Shaffer made a motion to approve the community service. The motion was seconded by Clark Eberhart with all present voting yes.

Jim Carucci read the Payroll Distribution, General Fund Distribution and the State Liquid Fuels Distribution for the month of May 2019. Russ Shaffer made a motion to pay the bills. The motion was seconded by Clark Eberhart and passed with all voting yes.

Doug Robbins made a motion to adjourn the meeting. The motion was seconded by Donna Lapikas with all present voting yes.



Monica M. Simko, Secretary/Treasurer

