

CLARK BOROUGH

REORGANIZATIONAL MEETING

JANUARY 4, 2016

6:00 P.M.

SWEARING IN OF COUNCIL

CALL TO ORDER

PLEDGE OF ALLEGIANCE

NOMINATION AND ELECTION OF COUNCIL PRESIDENT

NOMINATION AND ELECTION OF VICE PRESIDENT

2016 APPOINTMENTS (Jan Meeting)

Secretary-Treasurer (Patricia Haggerty)

Vacancy Board Chairperson

Current Chairperson – Lawrence McKnight

Solicitor (William Madden, Esq.)

Auditors (Black, Bashor & Porsch)

Depository Bank – First National Bank of Sharpsville

Set Bank Signatures – Current (Pat Haggerty, Maryjo Harakal & Patti LaRocca)

Engineer (E.A. Winslow Associates)

Insurance Company (Reinhardt's Agency, Inc.)

Appoint Code Enforcement/ Zoning Officer

Right To Know Officer

Current Officer – Patricia Haggerty

2016 APPOINTMENTS (Feb Meeting)

Planning Commission

Current Chairman – Russell Shaffer

Members – Arthur Reagle (12/31/15)

Doug Robbins (12/31/16)

Clyde Moffett (12/31/15)

Phyllis Patterson (12/31/16)

Representative to Mercer County Joint Sewer Agency

Current – James Carucci

Zoning Hearing Board

Current Chairperson – Susan Simmons

Members – Lisa Kuncio

Greg Ursta

Any Other Appointments

READING OF MINUTES

TREASURER'S REPORT

VISITORS

UNFINISHED BUSINESS

Robich property, 62 Milton Street, Clark  
CVFC Relief Association's Compliance Audit

NEW BUSINESS

Set 2016 Meeting Dates

QUESTIONS FOR ATTORNEY MADDEN

CORRESPONDENCE AND OTHER COMMUNICATIONS

OFFICIALS AND COMMITTEES

Sewer Committee  
Boroughs Association and Council of Governments  
Building, Park & Recreation  
Code Enforcement/ Zoning Officer  
Collector of Taxes  
Council of Governments  
Finance, Insurance, Pension, Personnel  
Fire  
Highways  
Mercer County Joint Sewer Agency  
Police  
Planning (Local and Regional)  
Recycling  
Storm Water  
Zoning (Local and Regional)  
Mayor  
President of Council

PAYMENT OF BILLS

ADJOURNMENT

January 4, 2016

Mayor Mary Jo Harakal administered the Oath of Office to newly elected council persons, Douglas Robbins, Clark Eberhart and Donna Lapikas. Lori McKnight newly elected Tax Collector was also sworn in on January 4, 2016 by Mayor Harakal.

The reorganization meeting of Clark Borough Council was called to order by Mayor Maryjo Harakal who led in the pledge to the flag on Monday, January 4, 2016 at 6:00 p.m. Others attending were Russell Shaffer, Patricia LaRocca, James Carucci, Clark Eberhart, Douglas Robbins, Donna Lapikas, Barbara Dunlap, Larry McKnight, Patricia Haggerty.

Mayor Harakal asked for nominations for President of Council. Russell Shaffer nominated James Carucci. This was seconded by Clark Eberhart. Nominations were closed and roll call vote was taken: Carucci – abstained, Carucci – yes, Robbins – yes, Lapikas – yes, LaRocca – yes, Shaffer – yes.

Mayor Mary Jo Harakal turned the meeting over to President Carucci at this time.

Mayor Harakal suggested since all committee members were appointed for a two year period, maybe some committee members would like to change committees to gain experience in other areas.

Nominations for Vice President of Council were received at this time. Clark Eberhart nominated Doug Robbins. Motion was seconded by Lee Loutzenhiser. Nominations were closed and roll call vote was taken: Carucci – yes, Robbins – abstained, Eberhart – yes, Lapikas – yes, LaRocca – yes, Shaffer – yes.

Clark Eberhart made a motion to appoint Patricia L Haggerty Secretary/Treasurer. This motion was seconded by Doug Robbins. Roll call vote was taken with all present voting yes.

Russell Shaffer made a motion to appoint Lawrence McKnight Vacancy Board Chairperson. James Carucci seconded the motion and a roll call vote was taken, with all present voting yes.

Douglas Robbins made a motion to appoint Attorney William Madden the Solicitor. This motion was seconded by Patti Larocca. Roll call vote was taken with all present voting yes.

Clark Eberhart made a motion to appoint Black, Bashor & Porsch as the Auditors. This motion was seconded by Patricia LaRocca. Roll call vote was taken with all present voting yes.



Lee Loutzenhiser made a motion to appoint First National Bank of Pennsylvania as the Depository Bank. Douglas Robbins seconded this motion. Roll call vote was taken with all present voting yes.

Douglas Robbins made a motion to appoint Mary Jo Harakal, Patricia J. LaRocca and Patricia L Haggerty as authorized signatures on all Borough Accounts deposited with First National Bank of Pennsylvania. This motion was seconded by Clark Eberhart and a roll call vote was taken with all present voting yes.

Russell Shaffer made a motion to appoint Edward Winslow of Winslow's Engineering as the Engineer. This motion was seconded by Clark Eberhart. Roll call vote was taken with all present voting yes.

Douglas Robbins made a motion to appoint Reinhart's Agency of Sharon for Insurance. This motion was seconded by Patti Larocca. Roll call vote was taken with all present voting yes.

Lee made a motion to not appoint Michael Leskowak as the Code Enforcement/Zoning Officer for 2016. Clark Eberhart seconded the motion and a roll call vote was taken with all present voting yes.

Lee Loutzenhiser made a motion to leave the position vacant until a zoning issue arises at which time John Haggerty would be appointed to this position. Clark Eberhart seconded the motion and a roll call vote was taken with all present voting yes.

Clark Eberhart made a motion to appoint Patricia L Haggerty as the Informational (Right to Know) Officer. This motion was seconded by Douglas Robbins. Roll call vote was taken with all present voting yes.

Clark Eberhart made a motion to appoint Berkheimer Agency as the Wage Tax Receiver. This motion was seconded by Patricia LaRocca. Roll call vote was taken with all present voting yes.

All other committee appointments were tabled until the February 2, 2016 council meeting.

Russell Shaffer made a motion to accept the December 8, 2016 minutes as written. This motion was seconded by Clark Eberhart and passed.

Clark Eberhart made a motion to accept the December Treasurer's Report. This motion was seconded by Russell Shaffer and passed.

Lee Loutzenhiser reported that the reported problem at the Robich property, 62 Milton Street, is not as reported at the December meeting. He did state that due to the installation of a new driveway at the residence, the water is pooling on the side of the driveway as a culvert should have been installed under the driveway. Lee and Larry McKnight will work with the homeowner to find a solution to the problem.

The CVFC Relief Association Compliance Audit was tabled until the February 2, 2016 meeting as there were no representatives from the CVFC present at this meeting.

The meeting dates for 2016 were set as follows: February 2, March 1, April 5, May 3, June 7, July 5, August 2, September 6, October 4, November 1 and December 6. Doug Robbins made a motion to advertise the 2016 meeting dates. This motion was seconded by Russell Shaffer and passed.

Mayor Harakal announced the Mercer County Boroughs Association 2016 Winter Meeting for January 28, 2016 at Fredonia United Presbyterian Church in Fredonia, PA at 6:00 pm. Reservations are due by Thursday, January 25, 2016.

Clark Eberhart read the Sewer Committee Bills. Russell Shaffer made a motion to accept the bills as read. Doug Robbins seconded the motion and the motion passed with all voting yes.

Patti LaRocca reported the Council of Governments meets four times a year in February, May, August and November. There are times when she is unable to attend and asked council to appoint an alternate she could call if she was not able to attend the meeting. Doug Robbins volunteered to be her alternate and will work with Patti to ensure Clark Borough is represented in the meetings.

Patti LaRocca reported she has been asked if the Borough would be hiring summer help in 2016. Patti reported that the Borough would hire summer help and any interested persons could apply at the Borough Building.

Mayor Harakal did not have a report for Clark Volunteer Fire Company for December. Mayor Harakal will request the report and present it at the February 2016 meeting. The issue was tabled until further investigation.

The Hermitage Police Department conducted 41 hours of patrol in the Borough of Clark in the month of November and responded to 6 calls for service.

Patti LaRocca said she had been approached about starting a Crime Watch Group in Clark. Since no one was familiar with how this was done, Mayor Harakal said she would follow up with the Hermitage Police to see how to proceed.

Larry McKnight reported that on April 1, 2016 new regulations will be implemented to ensure water safety. Larry will be attending a seminar regarding this issue on Tuesday, January 5, 2016.

James Carucci read the Payroll Distribution, General Fund Distribution and the State Liquid Fuels Distribution for the month of January 2015. Russell Shaffer made a motion to pay the bills as read. The motion was seconded by Clark Eberhart and passed with all voting yes.

Doug Robbins congratulated James Carucci on his appointment as the President of Council and further thanked Clark Eberhart for his service as President for the last 4 years.

James Carucci made a motion to adjourn. Motion was seconded by Russell Shaffer and passed.



Patricia L. Haggerty, Secretary/Treasurer